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| **BIJENDRA SINGH**  **Current Address:** S.no.7/5 Saddicha nagar, lane no. 09, karvenagar opp. Sudarshan appt. pune - 411052  **Permanent Address:** House no. - 8, ward no.- 4, Itkhola, Silchar – 788001,District – Cachar | **Contact:** |
| **Tel:** +91- 8149173340    **Email:**  mr.rky09@gmail.com |

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| **Career Objective:** |
| Intend to build a career with leading organization with committed & dedicated people, which will help me to explore myself fully and realize my potential. Willing to work as a key player in challenging & creative environment. |

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| **Educational Credentials** |
| Qualified **B.Com** with **48%** from **Cachar college** affiliated to **Assam University**  Completed **Higher Secondary Certificate** from  **Kendriya vidyalaya kumbhirgram ( C.B.S.E Board)**with 65%  Completed **School Secondary Certificate** from **Kendriya vidyalaya kumbhirgram (C.B.S.E Board) with** 54% |

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| **Computer Proficiency** |
| **Operating System** : Windows 2000/XP/VISTA/ Win 7.  **Application Packages** : MS Office |

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| My Strengths |
| * I am an individual who can work sincerely utilizing functional job skills & produce desired results. * Ability to face high work pressure. * I am self-motivated, hardworking, goal oriented, flexible and committed to better my performance each day. * I have a high desire to learn and grow up in the ladder of success. |

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| **Practical Exposure** |
| **Experience Details:**   * **Kotak Mahindra Bank**   Position – Assistant Manager  Tenure – June, 2014 – till now  Nature of work - CASA, Mutual Funds, Insurance Sales  Cross Selling Personal Loan, Home Loan & Credit Cards  Relationship Building with Current Account Holders  Contacting Company HRs & Opening Salary Accounts   * **HDFC Bank**   Position- Branch Sales Officer  Tenure- April, 2013- May, 2014  Nature of Work- CASA, Mutual Funds, Insurance Sales  Cross Selling Personal Loan, Home Loan & Credit Cards  Relationship Building with Current Account Holders |

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| **Achievements & Activities** |
| * Winner in Carom Competition at college level in 2011. * Runner up in Table Tennis at College level in 2011. * Winner in Carom competition at college level * Participated in college Commerce exhibition * Participated in tracking trip to Darjeeling * Participated in paracelling * Active member of Scout |

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| **Personal Dossier** |
| **Date of Birth :** 18th sept, 1989  **Gender:** Male  **Languages known:** English, Marathi, Hindi, Bengali,Bhojpuri.  **Interest/Hobbies:** Playing cricket, Listening music, reading books.. |

I hereby declare that the information given above is true.

Bijendra Singh

Date:

Place: